

**NJIT-ITU Dual Diploma Program  
Transfer Application Process  
Academic Year 2018-19**

Dear ITU students,

We are excited that you are in the process of transferring to the Electrical and Computer Engineering department at NJIT in this September. In order to ensure smooth transfer process, please follow below timeline and directions for application.

Mid-Late May

Apply for NJIT via the link below:

<https://apply.njit.edu/>

Have your essay, ITU transcript, and the financial support documentation for I-20 ready. (Include your study plans as a dual degree student at ITU and NJIT as well as plans after graduation in your essay.)

**Please use ONLY English alphabet to spell your name in order to avoid technical difficulties.**

Make sure all below documents are included in your application:

- Completed application
- \$75 application fee
- Official secondary school transcript translated into English Official transcripts for all post-secondary courses (only if attended post-secondary institutions other than ITU)
- Photocopy of passport
- Statement of finances

**Please complete your application by June 1, 2018!**

Early July      Acceptance to NJIT

Apply for Residence Hall at <https://aevitepr2.njit.edu/myhousing/login.html>

Room assignment will be given to you around mid-July

More information on housing is available at

<https://www.njit.edu/reslife/apply.php>

**Please be sure to arrive on NJIT Campus before August 27. The international and transfer student orientation will take place from August 28. You are required to attend the orientation.**

We look forward to meeting all of you in September. If you have any questions, please feel free to contact Ryoko Mathes, Academic Advisor, at [mathes@njit.edu](mailto:mathes@njit.edu).

Best,

Helen and John C. Hartmann Department of Electrical and Computer Engineering  
New Jersey Institute of Technology